



Morrill Memorial Library

[www.norwoodLibrary.org](http://www.norwoodLibrary.org)

Clayton Cheever, Library Director

**Library Board of Trustees**

George Michalec, Chair

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Sarah Begg

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John Hall

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**BOARD OF LIBRARY TRUSTEES**

**Meeting Agenda**

**Tuesday, September 10, 2024**

**6:30pm in the Trustees Room (33 Walpole Street, Norwood)**

- 1. Consent Agenda:**
  - A. Approval of Minutes of the June 12, 2023 Meeting of the Board**
  - B. Financial Reports**
  - C. Director's Reports**

**Welcome and Introductions**

- 2. Department Head / Supervisor Report**

Lydia Sampson, Assistant Director and Head of Technical Services
- 3. Reports:**
  - a) Personnel Report & Contract Updates
  - b) Programming Report
  - c) Maintenance and Repair
  - d) Friends of the Library
- 4. Correspondence**
- 5. Old business**
  - a) Draft Collection Development Policy
  - b) 2024/2025 BoLT Meeting Calendar
  - c) 2025 Library Calendar
  - d) Trustee Committees (Ad Hoc, Personnel, & Finance)
  - e) Patrons in the Library
- 6. New Business**
  - a) Planning an open house for the Poirier Village Center / CFCE
- 7. Search warrants & Miscellaneous advisories**
- 8. Staff & Trustees remarks**
- 9. Adjournment**

**Upcoming:** Tuesday, October 8 (proposed) with Elizabeth Hogrell, CFCE Coordinator

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*The Committee reserves the right to consider items on the agenda out of order. This listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting at least forty-eight (48) hours prior to the meeting. Not all items may in fact be discussed; and other items not listed may also be brought up for discussion to the extent permitted by law.*

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